

Year 2002 Annual Report

Board of Directors (2002)

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Words from the Board of Directors

2002 was an exciting year to all volunteers and patrons of the Chinese Civic Center (thereafter CCC or the Center). Moving into the current facility in 2000 marked a new beginning for the Center. This has also brought new challenges and opportunities to many of us. In 2002, we have provided a wide range of programs to the ever increasing number of people utilizing the facility and participating in the activities and programs. We accepted the challenges and flourished on several fronts, namely expanding community services, serving as a hub to other non-profit community organizations, promoting Sino-U.S. friendship, managing effectively the facility, broadening fund raising venues, and functioning as an incubator to many budding businesses.

Expanding community services: The CCC facility usage had an overall increase of about 20% in the past year as a result of the richer programs/activities offered at CCC. We extended library hours and increased the library collections to meet the significant growth in library readership. The Center now also hosts a weekend Chinese school (HuaSheng Academy) to provide Chinese language and cultural education to the young generation. We have also signed on new tenants offering unique programs such as math (Adam's Math) and arts (Harmonic Chorus). The existing

schools (such as Shaoling KongFu, music, and dancing schools) also experienced increased student enrollment.

Serving as a hub to other non-profit organizations: The Board of Directors has a vision to make the Chinese Civic Center a hub around which many grass root organizations and families gather to build a stronger community. During 2002, about 30 community organizations used the facility, on a routine basis, for their annual meetings, news conferences, seminars, exhibitions, and other social events.

Promoting Sino-U.S. friendship: During the visit of Chinese President Jiang to Houston in October, 2002, the Center served as a bridge for the exchange of Chinese and American Cultures to strengthen the ties between the two great nations. In September, at the China National Day Celebration Gala, the Chinese American Community also recognized and awarded Houston City Mayor Mr. Lee P. Brown as a Distinguished Friend of China for his role in promoting cultural and business exchanges between U.S. and China. The library and the rich selection of after school programs have also attracted many students

outside the traditional Chinese American community.

Managing effectively the CCC facility: The facility is under the management of a volunteer team. We have increased the space utilization by creating a multi-purpose exhibition hall. Most of the repairs and tenant management/coordination were carried out by community volunteers. We also actively sought new tenants and projects to offer programs that complement existing ones.

Broadening the fund raising efforts and venues: The Center has actively approached various sources to raise funds to support a rich variety of programs and the facility operation. During the Asian Heritage Month last May, the Center successfully hosted China Young Artist Song and Dance Traveling Show Ensemble and raised over \$89,000 during the occasion for its capital campaign. The Center has successfully applied to be listed in the United Way's Federal and State Employee Combined Campaign Programs to reach new donors. We have also started a grant-proposal program to seek new ways of financing and operating program/projects

to enrich the lives of Chinese Americans and others who visit the Center. We appreciate and sincerely thank the donors and volunteers for their generosity and contributions.

Serving as an incubator to many budding social and cultural entrepreneurs: The Center provided a facility where many small businesses offering traditional Chinese arts and crafts Programs can benefit and promote each other. The Center also brings the convenience to students, parents, teachers, and many others who value the Chinese culture. This convening point nourishes these budding businesses and enables them to flourish, which otherwise is difficult to operate individually.

In the following pages of this Report, you will read about the programs, services and events the Chinese Civic Center has successfully provided and/or coordinated in the past year. You will also see a list of institutional and individual contributors who made the all these possible.

Thank you and look forward to your continuing support in the coming years!

Institutional Contributors

American First National Bank
American General Food Corporation
Ashton Woods Homes
Asian American Enterprise Group, Inc.
BP
CACHH (Cultural Arts Council of Houston/Harris County)
Captain Charlie Multi-food Co.
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Chinese Civic Center 2001-2002 Individual Contributors 中国人活动中心 2001—2002 年筹款募捐光荣榜

为建设休斯顿海外华人之家，中国人活动中心发起购买永久大楼筹款募捐活动。

以下公布 2002 年 6 月 30 日前收到捐赠者姓名，以表敬意并鸣谢：

特殊贡献：

香港超级市场董事长、中国人活动中心名誉董事长 王裕炎先生 免费提供 10052 HARWIN 大楼 给中国人活动中心活动使用。

捐款 \$10,000 — \$20,000

顶好广场 王增达先生 (中国人活动中心名誉付董事长)
刘明刚、盛莉君夫妇
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捐款 \$5,000 — \$9,999

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李允晨、周方方夫妇 知青联谊会 (个人名单见后) 杨安平先生

捐款 \$1,000 — \$4,999

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大休斯顿地区上海交通大学校友会 (个人名单见后) 邓润京、吴婉珍夫妇
AMS Automation Inc. 林匡 舒济仁夫妇
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捐款 \$ 400 - \$999

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赵俊、胡若燕夫妇及 Vickie

王朝超级市场
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谢忠、陈荣夫妇及谢可馨、谢名球、卢和兰
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捐款 \$100 - \$199

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LIST OF MAJOR ACTIVITIES

In 2002, the Chinese Civic Center (CCC) organized cultural activities and provided a full range of social and educational programs to serve the Chinese American community and other communities in Greater Houston area. Below is a list of our major accomplishments for the year.

Chinese Language Library

In 2002, we continued the rapid growth in our library memberships and collections. The number of active members has reached 2,100 or 21% increase over 2001. The number of books, VCDs, and videotapes has increased by close to 10%. We have about 33,000 books and periodicals, over 4,000 video CDs, and about 2,600 videotapes. The library extended operating hours to 32 hours a week, opening 6 days (closed on Monday) to the public.

Facility for Cultural and Educational Classes

CCC provided spaces to the following youth classes to promote quality education.

- Julia School of Music
- J&J Music School
- Shaolin Kung Fu Academy
- Wang Xincheng Art Studio
- Golden Peacock Dancing School
- Kapok Cantonese Music Club
- Ping Pong (table tennis) Club
- Houston Yellow River Chorus
- Harmonic Chorus
- Houston International Women Chorus
- Adam's Math School
- HuaSheng Academy (a weekend Chinese school)
- Mighty Golden Harvest Inc.
- Mo's Institute of Technology

Asian Heritage Month celebration & Other Cultural Programs

In May, 2002, the Asian Heritage Month, we invited China Young Artists Song and Dance Ensemble from China to present a world-class art performance to showcase the richness of our heritage at the Cullen Performance Hall in University of Houston.

In July, we cosponsored, together with The Houston Chronicle and Southern News Group, a world class performance "Shaolin Kungfu --The Original Masters Of The Martial Arts" at the Reliant Arena. It was an exhibition by 31 of the world's finest martial arts experts.

We organized several folk art and book exhibitions which included the renowned Chinese landscape painter Zhao Jiechang, Sha Ning's Landscape Photo Exhibition, and Painting exhibition from Mr. Wang, Xincheng's art school.

Award to Distinguished Friend of China at China National Day Celebration

CCC, together with 60 other associations, organized the annual Gala to celebrate the Chinese national day and to reconnect us to our heritage and culture. Besides showing the richness of Chinese culture, the gala also demonstrates the unity of Chinese communities. Award to Distinguished Friend of China during China National Day Celebration is an effort to promote mutual understanding among the peoples and to further enhance the tie between the two countries. At gala each year, the CCC recognizes the significant contributions made by citizens in Greater Houston to the Sino-U.S. relationship. At the 2002 Gala, Houston City Mayor Mr. Lee P. Brown was awarded the Distinguished Friend of China for his contribution in promoting cultural and commercial exchanges between the two great nations.

Welcoming Yao Ming to Houston

With Yao Ming joining Houston Rockets, the Asian American communities have seen skyrocketing growth in basketball fans. We invited rocket general manager Mr. Carrol Dawson to introduce the Houston Rockets to the Chinese American community at the China National Day Celebration Gala. We assigned two board members to help establish the Yao Ming Fan Club to coordinate the community effort in welcoming Mr. Yao and wishing him great success in his NBA career.

Holiday and other entertainment activities

- Thanksgiving Karaoke Party cosponsored with Yellow River Chorus.
- Mid-Autumn Festival Party co-sponsored with Overseas Sichuanese Association.
- Yellow River Karaoke Evening co-sponsored with Houston Yellow River Chorus.
- Annual Hua-Xia Gong Zhu (a card game) co-sponsored with Sino-Professional Club.
- Chinese Spring Festival party cosponsored with China Overseas Petroleum Alumni.

Educational seminars

- Classes and seminars on topics such as tax preparation, English language skill improvement, health care, immigration issues, etc.
- Immigration seminars with Zhang & Associates to cover issues on visa, green card petition, and others.
- A Houston Photography exhibition along with a seminar series on photographing was cosponsored with Houston ZhiQing Association to promote the appreciation of the nature and fine photographing.
- Investment Strategy Seminar on 401K retirement plan, Social Security & Long Term Care Insurance was co-sponsored with Chinese Association of Professionals in Science & Technology
- Discount Book Show which presented thousands of brand new books in English. Categories include Art, Business, Children's, Computer, Cooking, Crafts, Entertainment, Fiction, Gardening, History, Literature, Nature, Non-Fiction, Religion, Romance, Self Help, Sports, Travel, and more.

Senior activities

We provided the facilities for educational seminars on health care and Chinese herbal medicine. CCC also is becoming a gathering ground to share Chinese Folk arts and music, to practice Taiji, and other social programs to the seniors.

Youth activities

- CCC and Mr. Alex Qian's Singing School hosted a Children's Chinese songs singing competition in the Summer of 2002. This provided a good opportunity to enrich a child's summer vacation.

- In September, CCC successfully, together with New Century Chinese Radio Station, organized a Youth Chinese Speech Competition.
- With many youth ready for college education, the Center cosponsored with Zhiqing Association a seminar on applying College and Scholarship to inform the parents the education and financial aids opportunities.
- CCC provided facility to Ping Pong club and Kung Fu practices to promote self-confidence and mutual respect.

Career Development Education

- CCC provided the facilities for many career development opportunities: The 2002 Medicine and Biotechnology Symposium and the Data Mining Seminar sponsored by Chinese Association of Professionals in Science & Technologies (CAPST).
- CCC and CAPST invited Dr. Dacheng He, to share his experience upon returning to China for business development programs. He also shared with the audience on such issues as the current business investment and development environment in China, and how to develop a collaborative relationship with business partners in China.
- CCC helped introduce opportunities to establish businesses in China. For example, Liaohe Petroleum High-Tech Zone, a main distribution centers for high-tech projects in China, attracted many petroleum high tech professionals. The chief officer from the high-tech zone introduced the procedures and policies on developing technologies and conducting businesses in Liaohe.

Hub for Other Community Organizations

In 2002, more than 20 community organizations utilized the CCC facility for board meetings, news conferences, seminars, exhibitions, and other social events. Below is a list of some organizations.

Alumni Association of Xiamen University
 Association of Northeast Chinese, Texas
 CAPA (Chinese American Petroleum Association)
 CAPST (Chinese Association of Professionals in Science & Technology)
 China Overseas Petroleum Alumni Association
 Chinese School Association, USA
 Dalian Science and Technology Alumni Association, Houston
 Joint Fudan/Shanghai Medical University Alumni Association of Greater Houston
 Houston Alumni Association of Beijing University
 Houston Yellow River Chorus & Harmonic Chorus
 HuaSheng Academy
 IAOE (International Association of Ocean Engineers)

New Century Chinese Radio Station
 Overseas Sichuan Development Association
 Overseas Chinese Education Fund
 Shandong Fellowship Association
 Sino-Professional Club
 Texas Wu Yep Association
 United Associations of Chinese Alumni in Houston
 Yao Ming Fan Club
 Zhejiang Overseas
 Zhejiang University Alumni Association

ZhiQing Association

The CCC also hosted Chinese movie shows, trade exhibitions, and other events to serve the general interests of the various communities in Greater Houston.

Financial Statement – Chinese Civic Center

**Balance Sheet
as of 12/31/2002**

ASSETS

Cash \$ 339,323

Total Current Assets **\$ 339,323**

Library - Books & CD \$ 81,477
 Furniture and equipment \$ 14,660
 Leasehold improvements \$ 34,379
 Accumulated
 Depreciation \$ (103,357)

Total Fixed Assets **\$ 27,159**

TOTAL ASSETS **\$ 366,482**

LIABILITIES

Accounts Payable \$ 2,801

Total Liabilities **\$ 2,801**

Fund Balance **\$ 363,681**

TOTAL LIABILITIES AND **\$366,482**

FUND BALANCES

Income Statement

1/1/2002 to 12/31/2002

PUBLIC SUPPORT AND REVENUE

	<u>Current Funds</u>		<u>Property &</u>	<u>Total</u>
	<u>Restricted</u>	<u>Unrestricted</u>	<u>Equipment</u>	
Contributions				
Cash	\$ 89,045			\$ 89,045
In-kind	\$ 180,000			\$ 180,000
Operations Revenue		\$ 59,652		\$ 59,652
Program Revenue				
Restricted City Grants	\$ 1,000			\$ 1,000
Unrestricted		\$ 47,577		\$ 47,577
Investment Income & other		<u>\$ 3,440</u>		<u>\$ 3,440</u>
Total Public Support and Revenue	<u>\$ 270,045</u>	<u>\$ 110,669</u>	<u>\$ -</u>	<u>\$ 380,714</u>
EXPENSE				
Operations Expenses	\$ 180,000	\$ 94,738		
Program Expenses	<u>\$ 1,000</u>	<u>\$ 30,634</u>	<u>\$ 51,679</u>	
Total Expenses	<u>\$ 181,000</u>	<u>\$ 125,372</u>	<u>\$ 51,679</u>	<u>\$ 358,051</u>
Excess (Deficiency) of Public Support and Revenue over Expenses	<u><u>\$ 89,045</u></u>	<u><u>\$ (14,703)</u></u>	<u><u>\$ (51,679)</u></u>	<u><u>\$ 22,663</u></u>

* Unaudited Financial Statements